



UNIVERSITY LIBRARIES

Field Study Program

To apply for the position, please submit your resume to the email address below.

Name of Requester(s) Jennie Levine Knies

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Divison/Unit_Collection Digital Collections

Email levjen@umd.edu

Descriptive Overview: Provide a brief and descriptive summary of the purpose of the position.

Digital Collections at the University of Maryland Libraries is seeking motivated individuals for field studies in our Digital Imaging Center in Hornbake Library.

Working in consultation with the appropriate librarians and staff, this individual will create a project related to one or more of the following aspects of Digital Collections: digitization techniques, creation and augmentation of metadata records, full-text encoding, quality control, or interface design.

Experience with special collections materials such as archives, rare books, photographs, and maps is highly desirable. Candidates who demonstrate experience with digitization techniques, understanding of cataloging and metadata standards, and comfort and familiarity with graphics software, such as Adobe Photoshop, will be given preference.

Duties and Responsibilities: Provide a bulleted list of duties and responsibilities. List the top five to seven work activities can be listed below.

Digital Collections staff would work with students on an individual basis to craft more specific field study project descriptions that match needs and interests. Possible projects may include:

- Manage a small digitization project: Including selection, metadata, digitization techniques
- Creating descriptive links between Digital Collections content and Wikipedia as a form of outreach/access
- Graphic design: Mock up and develop an interface for a specific digital collection, including possible usability testing of design, paying attention to forms of access
- Working to prepare, ship, and review UMD Libraries materials digitized at the Internet Archive
- Full-text encoding: Working with Special Collections librarians to identify a body of manuscript material to be transcribed and marked up using the TEI XML schema for full-text markup