

**Library Assessment Review Committee
Annual Report 2004
Library Executive Committee**

Accomplishments

Library Surveys

Library Survey 2004: Data coding has been completed, results are being input into Access, after which data analysis will be completed and the results presented at an All Staff meeting, hopefully in May

LARC plans to conduct the survey again in November. As reported last year the start date will be on Tuesday or Wednesday to ensure an easier startup.

Balanced Scorecard: A MIM team from CLIS is currently working on developing a plan for implementation of the BSC for the Libraries.

SAILS

The Standard Assessment of Information Literacy Skills (SAILS) was implemented in the Professional Writing Program. Over 500 students participated. LARC and the ILT reviewed the questions and made suggestions, which were sent to the SAILS project team. We are awaiting the report.

Reference Transaction Sampling

- Continue to conduct sampling a different day each week. The numbers fluctuate a great deal. Recently McKeldin Reserves has stopped participating and has not responded to attempts to contact them.
- Library Faculty also does not appear to be participating from their desks, reporting e-mail and phone work.
- It may be necessary to remind all staff not just supervisors of the reasons for doing this

Membership

Current: Betty Day became a member representing ITD and continues for one more year.

TSD has requested that Lulu Barnachea continue as their representative Trudi Hahn is willing to continue.