

LARC Meeting

Meeting Minutes
November 10, 2010

1. Opening:

The regular meeting for LARC was called to order by Irma Dillon at 2:30PM on Wednesday November 10, 2010 in Rm. 7113 of McKeldin Library.

2. Present:

1. Irma Dillon
2. Britney Crawford
3. Svetla Baykoucheva
4. Nevenka
5. Jane Williams
6. Jennie Knies

3. Previous Issues/Discussion

1. Plans for assisting Tanner Wray and Desider Viktor with assessment and reorganization
2. CLOC (Center for Leadership and Organizational Change)
3. Cooperation ventures and integration of tasks regarding reference staff and training
4. Assessment discussion issues for Irma's meeting with Tanner Wray and Desider Viktor
5. Tanner and Desider are willing to pilot the Balance Scorecard
6. Outcome Base Evaluation process
7. Future of LARC(in the absence of Irma Dillon) Suggestions

4. New Business

1. Jane Williams will Chair the committee with assistance of Britney Crawford for the upcoming Spring 2011 semester
2. Compose detailed work plans for recommending and implementing assessment projects (Britney will draft from materials previously created by Irma Dillon)
3. Research tools for collecting data
4. Contact Lisa Wheeler for edits to meeting schedule and adding Jennie to the reflector and Oracle reminder
5. Interest in cooperating liaisons for evaluation of individual departments
6. Importance in researching measure requirements and assessment guidelines
 - a. Materials can be found on shared dirve (ie LARC folder) and online on the ARL and ACRL website

7. Ideas for future assessment projects

***Irma will email a list of suggestions and potential assessment projects upon approval by Jane Williams and Dean Steele)*

- a. Learning Commons
 1. assessment of usability (ie. Surveys, discussion board, etc.)

2. Jane discussed importance in finding ways of getting feedback from users
- b. Outcome Based Evaluation
 1. LARC needs to create ideas for how they can be meaningful and useful for the OBE
- c. Website (we should contact those involved from WAC, USMAI , Web Advisory Board and Eric Bartheld from Communications)
 1. evaluate Libraries website(evaluation/assessment)
 2. Content management
 3. Content
 4. Usability and user studies
- d. Contact Dean and other teams
 1. Svetla and Jennie suggested contacting the for ideas or assessment priorities. This was previously done by Britney Crawford and Irma Dillon. Meetings were also held with Directors
 2. Opportunities for LARC to create assessment ideas
- e. Users
 1. importance in evaluating the needs of the users in effort to make more accurate recommendations to the Dean
- f. Strategic Plan
 1. review Strategic plan for prioritized assessment project. (Irma, Britney and Jane has already done so)
- g. Library-Wide Assessment
 1. Need to find ideas for how this will be completed; strategies

5. Agenda for Next Meeting

1. Discuss 2011 Committee Work Plan and Calendar

Adjournment

Meeting was adjourned at 3:35 pm by Irma Dillon. The next general meeting is Wednesday January 12, 2010.

Minutes submitted by: Britney Crawford

Approved by: Irma Dillon