

LARC Meeting

Meeting Minutes

April 14, 2010

1. Opening:

The regular meeting for LARC was called to order by Irma Dillon at 2:30PM on Wednesday April 14, 2010 in Rm. 7113 of McKeldin Library.

2. Present:

1. Irma Dillon
2. Britney Crawford
3. Svetla Baykoucheva
4. Micheal Zelliff
5. Nvenka Zdravkovska
6. Terry Owen

3. Previous Issues/Discussion

1. Committee member departures and/or term continuations
2. Members are expected to focus more on assessment and evaluation of the libraries and library services
3. Strategic Plan
4. Survey Data Results from 2009 Library Wide Survey
5. Surveys (Training)
6. Balance Scorecard (BSC)

4. New Business

1. Fall 2008 Survey –Report (Irma showed the draft to the members to observe and add suggestions regarding display of relevant data)

Suggestions Include:

- Change the color scheme to reflect both positive and negative comments
- Draft graphs using illustrating percentages
- Graph comparisons (particularly displaying results side-by-side)

- Compose an overall Summary Report of the data
- Organize the charts according to relevance
- Rephrase titles of charts
- Consolidate charts (if possible)
- Add a chart for the negative comments for “Collection”

***Members requested that Irma email the revisions before posting to LIBI

5. Agenda for Next Meeting

1. Review the PowerPoint for “How to Design a Survey”

Adjournment

Meeting was adjourned at 3:43pm by Irma Dillon. The next general meeting isTBA.

Minutes submitted by: Britney Crawford

Approved by: Irma Dillon