

# LARC Meeting

Meeting Minutes

September 8, 2010

## 1. Opening:

The regular meeting for LARC was called to order by Irma Dillon at 2:30PM on Wednesday September 8, 2010 in Rm. 7113 of McKeldin Library.

## 2. Present:

1. Irma Dillon
2. Britney Crawford
3. Svetla Baykoucheva
4. Jane Williams

## 3. Previous Issues/Discussion

1. Fall 2008 Survey –Report (Irma showed the draft to the members to observe and add suggestions regarding display of relevant data)

Suggestions Include:

- Change the color scheme to reflect both positive and negative comments
- Draft graphs using illustrating percentages
- Graph comparisons (particularly displaying results side-by-side)
- Compose an overall Summary Report of the data
- Organize the charts according to relevance
- Rephrase titles of charts
- Consolidate charts (if possible)
- Add a chart for the negative comments for “Collection”

\*\*\*Members requested that Irma email the revisions before posting to LIBI

## 4. New Business

### 1. Invite members to join LARC

- a. Criteria: diverse group, interest in assessment

b. Irma will make contacts to prospective members and/or their managers

**2. Public Services**

a. Priority in Workforce planning (re: Strategic Plan)

b. distribution of work; workload

c. Virtual instruction as a goal of the Libraries (Nevenka expressed interest)

**3. Issues regarding “training”**

a. role of HR and LARC for staff training

**4. Assessment discussion issues for Irma’s meeting with Tanner Wray and Desider Viktor**

**5. Agenda for Next Meeting**

1. Discuss assessment interest and opportunities for Public Services

2. Future of LARC

3. Recommendations for assessment

**Adjournment**

Meeting was adjourned at 3:21 pm by Irma Dillon. The next general meeting is October 13, 2010 at 2:30pm.

**Minutes submitted by: Britney Crawford**

**Approved by: Irma Dillon**