

# LIBRARY MATTERS

UNIVERSITY OF MARYLAND LIBRARIES STAFF NEWSLETTER

Volume 8, Number 9

May 10, 2002

## UNIVERSITY OF MARYLAND LIBRARIES activities! MARYLAND DAY 2002



Left to right standing in front of the Libraries' tent: Barbara Harr, Irene Hruzd, Desider Viktor, Sylvia O'Brien, Sandy Lynch; kneeling: Michelle Wellens & husband Mike. *Photo credit: Loretta Carstens*



Above: Kenneth Tanaka helping visitors make origami kabuto (warrior hat) at Hornbake;  
Right: Donald Manildi describing piano rolls at Performing Arts Library. *Photo credits: Marie Chadley*





Susan Koutsky & Lulu Barnachea helping visitors make books. *Photo credit: Yvonne Carignan*



Yvonne Carignan & Carlen Ruschoff with preservation strategies display. *Photo credit: Susan Koutsky*

## MAKING BOOKS ON MARYLAND DAY 2002

*Yvonne Carignan and Christine McCarthy*  
Preservation Department

How many people does it take to make a book? During Maryland Day this year, the answer was “more than 120 people!” Among the bookmakers were Girl Scouts, toddlers, octogenarians, graduate students, parents, and teenagers—in other words, people of many varieties. They all came to the second floor of McKeldin Library to make a charming single signature book designed by the collections conservator, **Christine McCarthy**. All newly indoctrinated bookbinders took away their creations and a copy of the instructions so that they could experiment with the structure on their own. Preservation staff and other Library staff volunteers supplied encouragement though their excellent and patient instruction.

Visitors also had an opportunity to view displays explaining the various strategies used to preserve the Libraries’ collections. Visitors could once again learn why books become brittle and about strategies, such as reformatting and mass deacidification, that are used to address the brittle books problem. This year we added a third display highlighting conservation treatment. The display, designed by the **Conservation Production Team staff** and **Rebecca Wilson**, offered visitors a chance to learn the basics of why and how we conserve library materials and to see samples of various treatments in different stages.

Some of the visitors had questions about preserving and caring for their own books and collections. We provided information about finding conservators, binding options, the benefits of protective enclosures, and basic care and handling guidelines. Meanwhile, Christine helped several school teachers not only make a book, but gave them ideas for book related lessons for their classes. We had at least one returning visitor this year, and someone who took Christine’s card so that she could arrange

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to volunteer next year. We provided not just a fine souvenir from UM Libraries, but also a quality experience!

Many people worked very hard to make this year's bookmaking event a success: Preservation staff members **Christine McCarthy**, **Emily Bell**, **Kara McClurken**, **Sue Koutsky**, and **Yvonne Carignan** all helped with preparations and assisted throughout the day, helping visitors to make books and answering questions. There were several volunteers from outside of Preservation, whose efforts contributed to the day's success. We wish to thank **Courtney Danforth**, **Cynthia Sorrell**, **Lulu** and **Patty Barnachea**, and **Lisa Wheeler** for their patience and willingness to play bookbinding instructor for a day. And a very special thanks is offered to Preservation staff members' significant others, Rob Woodman and Tom Koutsky, who helped to set up and dismantle displays and pitched in as needed to prepare additional supplies so that no would-be bookmakers would be turned away.

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## NONPRINT MEDIA STAFF HOST FILMMAKERS' SHOWCASE ON MARYLAND DAY

*Kari Baker*  
Nonprint Media Services

On April 27th, Nonprint Media Services opened its doors to filmmakers from campus and the nearby community. Six filmmakers participated by showing their works and discussing the filmmaking process with the audience. There was a wide variety of films with something for everyone!

Michael Olmert, a professor from the English department and the writer of over 70 documentaries, showed his feature film *The Leopard Son*. He also brought the Emmy that he won for his work on the Discovery Channel documentary *Allosaurus!* Micheal McMullin, a Greenbelt resident and coordinator of the artwork at Greenbelt's New Deal Cafe, also participated. His first film, *Inside Straight*, creatively shows how men can act like boys! Another participant, Virginia native Matt Spangler, shared his documentary *Out of Obscurity*, which is about a 1939 sit-in at an Alexandria public library.

Other participants included Jorge Bernardo, whose *House of Music* documentary is about a band comprised of University of Maryland students. Surprisingly, the band played later in the afternoon as part of Maryland Day! D.C native Ed Sherman could not come because of an illness, but his film *State of the Artist* drew a crowd! George Kochell, an animation instructor, showed short animated films created by 12-year-olds. He continued to show the films in another area of Nonprint Media throughout the rest of the day!

Although it was a sunny day outside, Maryland Day visitors took a break at Nonprint Media and watched some of these films. It was a successful day, and we have already discussed doing it again next year. Who knows? Maybe this will become a tradition!



At left, Michael Olmert, College Park professor of English and screenwriter of 80 documentaries, shows off his Emmy!

At right, Linda Sarigol and animator "Mister Geo", George Kochell, Greenbelt Access Television Production Manager and animation instructor are all smiles at Filmmakers' Showcase.



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At left, Carleton Jackson and filmmaker Jorge Bernardo who showed his documentary *House of Music* pose at the entrance to Filmmakers' Showcase.



At right, Linda Sarigol and the actor from Ed Sherman's film *State of the Artist*.

*Photo credits: Loretta Carstens*

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## SAFETY AND SECURITY ARE EVERYONE'S BUSINESS!!

*Barbara Nail-Chiwetalu*  
for the Safety and Security Committee

Amidst all of the construction in the Libraries, the UM Libraries' Safety and Security Committee has undergone some of its own renovations lately. From the large group of committee members and floor marshals, a small, select group of representatives from all branch libraries was formed to become the new decision-making body for safety and security in the UM Libraries. Committee members include: **Bill Hess** (Chair, MCK), **Alla Balannik** (CHEM), **Pinar Beygo** (EPSL), **Sue Koutsky** (Preservation, MCK), **Cindy Larimer** (ARCH), **Doug McElrath** (Special Collections, HBK), **Barbara Nail-Chiwetalu** (MCK), **Vin Novara** (PAL), **Linda Sarigol** (Nonprint Media, HBK), and **Jane Williams** (MCK). This group is well on its way to serving its mission "to oversee the safety and security of all staff, customers, and property of the UM Libraries, and to work in cooperation with campus security."

In order to assist with keeping staff informed, we are pleased to announce the development of a new Web site that will provide you with more information about the Safety and Security Committee's mission, contact information, monthly meetings, and links to important documents and resources. Please take a few moments to visit the Web site at: <http://www.lib.umd.edu/PUB/safety/>. The path to the Web site is: UM Libraries' home page → Library Staff → Groups → S → Safety and Security Committee. Since we regard this site as a work-in-progress, should you have any suggestions for improvements to the site, please contact **Barbara Nail-Chiwetalu** at x59546 or [bn27@umail.umd.edu](mailto:bn27@umail.umd.edu).

As we continue to develop the policies and procedures for safety and security in the Libraries, we hope to hear from you. Our work is tied to each and every person who works in and visits the Libraries as well as the property associated with the Libraries. We hope that you will bookmark this site and visit it regularly to keep yourselves abreast of changes and resources. We welcome your comments and concerns at any time. Please feel free to contact the committee via our reflector at [ssc-lib@umail.umd.edu](mailto:ssc-lib@umail.umd.edu), or contact the representative in your branch. Let us know what's on your mind.

## CAMPUS OMBUDS OFFICER SPEAKS AT ALL-STAFF MEETINGS

*Loretta Carstens*  
Dean's Office

At the All-Staff meetings on May 2 and 7, Roberta Coates, University of Maryland's Staff Ombuds Officer, spoke about conflict resolution services available to University staff. She began by asking attendees to answer five questions:

**Q: What is the number one cause for conflict on campus?**

*A: Communication*

**Q: Whom do you contact if you want to file a grievance?**

*A: Jennifer Smith, Campus Personnel Office*

**Q: How many days are allowed for filing?**

*A: Five working days*

**Q: What major emotion is felt in conflict?**

*A: Fear—one of the two primary emotions—and its derivatives*

**Q: What is the appropriate amount of time for resolving conflict?**

*A: ASAP—don't delay*

Coates emphasized that the advantage of resolving a conflict through mediation is that the solution reached will foster a more pleasant and less stressful work environment. She noted that when a grievance is filed, there is a winner and a loser and neither side feels good or comfortable with the end result.

Some of the conflicts Coates has mediated have dealt with supervisors' need/desire for advice in guiding staff through changes without conflict; PRD evaluations; and coping with the loss of COLA and merit increases in this fiscal year. Coates works with supervisors/departments in determining what other types of reward for exemplary performance might be given in the absence of monetary rewards. She recommends if a department has an interest in pursuing this type of recognition, that they survey staff to determine what motivates them.

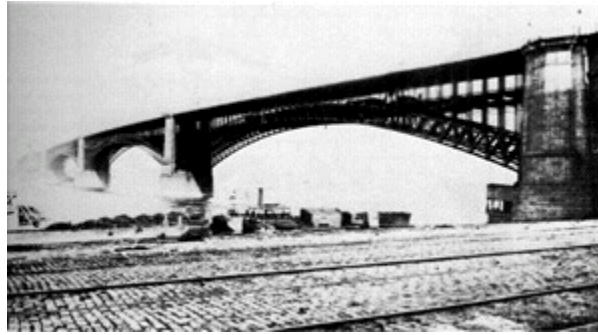
If the Ombuds officer cannot resolve the conflict through mediation—and the conflict is grievable—steps are taken to talk with the person(s) having the power to make decisions. If that does not work, the complainant can file a grievance or take his/her case to an attorney.

Any staff member may request an appointment with Ms. Coates by sending an e-mail to [rcoates@deans.umd.edu](mailto:rcoates@deans.umd.edu) or by calling her assistant Dianne Sullivan at 301-405-0805. Acknowledging that there are two sides to every conflict, Coates would then ask to meet separately with other parties to the conflict. The final step would be to bring all involved persons together to try to mediate a resolution.

Ms. Coates is available to conduct training programs for the Libraries on "How to Mediate Conflict in the Workplace" and "Communication." She would also be willing to visit any unit/group on location to assist with the resolution of some particular conflict.

Qualifications for an Ombudsperson include: a minimum of ten years of employment on this campus, a degree in the social sciences, good communication skills at all levels, ability to maintain trust of everyone involved, and an absolute commitment to safeguarding confidentiality. An Ombuds officer listens with respect and provides neutral input without being an advocate for either side.

This campus has three Ombuds officers: John Martin—Faculty; Roberta Coates—Staff; and Joanne DeSiato, Graduate students. It is hoped that there will be an Ombuds officer for undergraduates in the near future.



## ARCH MADNESS ARLIS/NA-VRA FIRST JOINT CONFERENCE

*Julia Wisniewski*

Original Cataloging Production Group

**S**t. Louis hosted this year's Art Libraries Society of North American conference, a joint effort with the Visual Resources Association. I went with two goals: to glean information about projects involving images and cataloging, and to mentor a first-time attendee.

The session "Common Ground: Standards for Cataloging Images and Objects" addressed issues common to many endeavors. Murtha Baca of the Getty Research Institute summed it up well: if you don't know what it's called, you won't find it! She sought information on the artist Giambologna in the user-friendly Metropolitan Museum of Art website, but found it only with the exact form of name preferred by the Met. Just imagine ease of use linked with the subject scope of Iconclass and the Art and Architecture Thesaurus, and the variant names in the Union List of Artist Names!

Liz O'Keefe described an analytics recon project at the Pierpont Morgan Library. There, catalogers and curators cooperate in creating authority records for medieval names. I was struck by the fact that articles and in-house files are cataloged and thus made accessible; and that catalogers and curators share expertise. The benefits, when names are documented and contributed to the Name Authority Cooperative Program (NACO), reach far beyond the Morgan's walls.

Speaking of the PCC, the head of the ArtNACO Funnel Project, Sherman Clarke, was presented an award from the Library of Congress at the Cataloging Problems Discussion Group meeting. After ten years, this project is responsible for over 30,000 new name and LC Subject authority records! I attended this meeting with my "mentee", an Oberlin College student, and made myself useful by explaining acronyms and jargon. Later we repaired to Palm Sunday mass, then lunch in the adaptively-reused train shed of the St. Louis Union Station. Thanks to **Lynne Woodruff**, I also was able to meet another first-time conference attendee who had many nuts-and-bolts questions about the MARC format. I felt like a "really useful engine" this year!

In "Changing Identities/Changing Environments" we heard again about controlled vocabularies, interdisciplinary requests for images, and cooperation. Christina Updike of James Madison University described a most interesting project: Madison DID. This was a response to expanded art history course offerings, a decreased visual resources budget and staffing, and the lack of a commercial product combining images with a teaching and learning tool. Good news: she consults!

"Google" came up in more than one session. Its clean interface, speedy response, and gentle "Did you mean..." treatment of possible errors is what users now expect of any GUI. The Internet also blurs the line between local catalogs (where local practice reigns) and cooperative databases built on national standards. The closing list of URLs also shows what can be done with digital media and human talent.

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I must be mad to gawk at the Eads Bridge, visit the Old Cathedral, admire the Adolphus Busch mausoleum, have a drink in the Central West End, bowl four frames at the Bowling Museum, and catch some Final Four action, yet miss the view atop the Gateway Arch. A return trip is in order.

Want more conference details and photos? Meet me for lunch, or visit:

Getty Vocabulary Databases

<http://www.getty.edu/research/tools/vocabulary/>

Met Collections Search

<http://www.metmuseum.org/collections/search.asp>

Morgan Library OPAC

<http://www.morganlibrary.org/research/html/opac.html>

University of Virginia's GDMS

<http://www.lib.virginia.edu/dlbackstage/resndev/gdms.htm>

Madison DID

<http://cit.jmu.edu/mdidinfo>

AMICO

<http://www.rlg.org/amico/>

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## LIBRARIANS CONNECT WITH CAMPUS TEACHING EXCELLENCE

*Loretta Carstens*  
Dean's Office

**T**rudi Bellardo Hahn and Diane Harvey were recently awarded opportunities to contribute to campus initiatives on teaching excellence.

Trudi has been inducted as a Fellow in the Academy for Excellence in Teaching & Learning. The Academy was created at the University of Maryland to enhance the visibility of teaching and learning as a scholarly pursuit, and was organized to cut across the traditional boundaries of academic units. It will provide a mechanism for continued dialogue and exchange among campus citizens recognized for their commitment to teaching and learning. The first meeting of the Fellows will be in mid-May. In her application, Trudi stated that the main areas she would like to develop as an Academy Fellow are undergraduate research and scholarship, effectiveness and learning outcomes of Web-based tutorials, mentoring programs for library faculty, and outreach for pre-college students.

Diane's proposal, "Helping Students Enter the Scholarly Conversation: Talking about Plagiarism in the Classroom and the Library," was awarded a \$1300 SOTL (Scholarship of Teaching and Learning) grant. These awards are supported by joint sponsorship of the Office of the Dean of Undergraduate Students and the Office of Research and Graduate Students. Diane wrote in her application that this project stems from a growing concern about plagiarism among teaching faculty and librarians. "Current efforts on campuses focus primarily on enforcement of anti-plagiarism policies and sanctions against violators, as well as the implementation of an Honor Pledge. I would like to investigate how teaching faculty and librarians can refocus our efforts on preventing plagiarism by including students in a wider discussion of the issues."



## INCREASE YOUR NETIQUETTE KNOWLEDGE

Clare Sebok  
Staff Learning and Development

**N**etiquette is a set of conventions for using the Internet in a responsible, considerate manner. Although e-mail communication is relatively new, there is a consensus about most of these principles. Netiquette recommendations are based on some simple facts:

- ✓ A variety of e-mail programs are in use.
- ✓ People have limited space to store their e-mail.
- ✓ People are too busy to waste work time on irrelevant messages or messages that are difficult to read.

To test your netiquette knowledge, read the following list of e-mail practices and identify when, if ever, each example is considered good e-mail practice. (Answer yes, no, or sometimes.)

- \_\_\_\_\_ 1. Sending messages in plain text format.
- \_\_\_\_\_ 2. Sending an attachment to an entire mailing list made up of people who work in many different places.
- \_\_\_\_\_ 3. Sending an attachment to the all-staff reflector list at your workplace.
- \_\_\_\_\_ 4. Including a signature file in professional e-mail.
- \_\_\_\_\_ 5. Sending a reply to an entire mailing list.
- \_\_\_\_\_ 6. Including the text of the entire previous message in your reply.

### Answers

1. **Yes.** Most e-mail messages should be sent in plain text format. Why? There are many, many e-mail programs in use. Plain text is completely universal; any e-mail program can read it. Many e-mail programs only read plain text.

You may be using an e-mail program that can format messages in HTML. The problem with this is that recipients whose e-mail program does not display HTML will receive two copies of the message, with the second one surrounded by HTML tags, making the message much larger.

Look at your e-mail program's preferences to see how the formatting is set. You may be sending HTML mail without even knowing it.

Simeon does not format e-mail in HTML, but Netscape Mail can. To prevent this, follow these steps:

- ✓ From the Edit menu, click on Preferences.
- ✓ Click on Mail & Newsgroups.
- ✓ Click on Formatting.
- ✓ Change the setting to "Use the plain text editor to compose messages."

2. **No.** Sending an attachment to an entire mailing list made up of people who work in many different places is virtually never a good practice.

Attachments, like HTML-formatted e-mail, are not universal. Some e-mail programs cannot display them, and some recipients' computers may not have the required applications to read them. If you send an attachment to a listserv made up of people who don't work together, you have no idea of the range of software that people are using. Attachments can be huge files, and people do not appreciate a dramatic increase in their mailbox size caused by unnecessary attachments. Recently, my WAM account was pushed noticeably closer to the quota by one person who sent an attachment to the CLIS list, responded to complaints by sending it again in an even larger format, then sent it a third time.

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What should you do if you want to make information available to people on a list without sending an attachment? If the message is not long and no special formatting is needed, just include the information in the text of the message. Another possibility is to put the information on the Web and send a message announcing the URL. Include "http://" as a convenience for people whose e-mail programs enable them to click on a URL to launch a browser. Another solution is to send a message to the list describing the information you have; invite people to contact you if they want to receive the information as an attachment, as in the following example:

"If you would like to receive this job ad as a Word attachment, please contact me."

3. **Sometimes.** Sending an attachment to the all-staff reflector list at your workplace is sometimes appropriate. With coworkers, you have some idea of the typical software available. Still, do not assume that everyone can read your attachment. Use alternate means, as described above, whenever possible. When sending an attachment to a large group of coworkers, provide information on an alternate way of getting the information.

4. **Yes.** Including a signature file in professional e-mail is useful and important. The main purpose of a signature file in business e-mail is to provide contact information. It should include all the details people would need in order to contact you in a variety of ways: through conventional mail, by phone, by fax if applicable, and by e-mail. Remember that your coworker may print a message from you and later have only this printout to help track you down.

For guidelines on what to include in your signature file, check Administrative Memo #30 (<http://www.lib.umd.edu/ASD/LPO/AdminMemos/memo30b.html>).

5. **Sometimes.** Sending a reply to the entire mailing list should be done only after careful thought. Would most people on the list really be interested in hearing your reply, or is the reply meant only for the person who sent the message?

Many mailing lists are littered with messages carelessly sent to the entire list: orders for Girl Scout cookies, responses to job ads, critiques of professors, and personal chit-chat. Sometimes this happens because when people reply to messages, their e-mail program automatically fills in the To: and Cc: fields. It's easy to send the message without checking these fields.

My best advice is always, always check the To:, Cc:, and Bcc: fields before you send a message. Always. Better yet, follow the advice of Dianna Booher, author of *E-Writing: 21<sup>st</sup>-Century Tools for Effective Communication*, who suggests keeping these fields blank until your message is ready to send. I once accidentally invoked a keyboard shortcut that sent an unfinished message from me to the entire library staff. The message read, "Space still available." Unfortunately, library-staff was already in the To: field when I inadvertently sent the message.

6. **Sometimes.** Including the text of the entire previous message in your reply is another habit that deserves some scrutiny. While it's easier for the sender to just include the entire text of the previous message, in most cases it's best for the reader if you edit the message to include only the part that's relevant to your reply. This gives a busy reader a reminder of the context of your reply, but keeps the message short.

For more information on netiquette, here are some books and Web pages that you can read:

Bauer, Jessica and Dennis G. Jerz. *Writing Effective E-Mail: Top 10 Tips*.  
<http://www.uwec.edu/jerzdg/orr/handouts/TW/e-mail.htm>

Booher, Dianna. *E-Writing: 21st-Century Tools for Effective Communication*.  
New York: Pocket Books, 2001.

Brand, Bob. *E-Mail Pet Peeves*.  
<http://www.thebee.com/bweb/iinfo43.htm>

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Chase, Maureen and Sandy Trupp. *Office Emails That Really Click*. Newport, Rhode Island: Aegis Publishing Group, 2000.

Flynn, Nancy and Tom Flynn. *Writing Effective E-Mail: Improving Your Electronic Communication*. Menlo Park, California: Crisp Learning, 1998.

Houten-Kemp, Mary. *E-Mail Tips*.  
[http://everythingemail.net/email\\_help\\_tips.html](http://everythingemail.net/email_help_tips.html)

Pirillo, Chris. *E-mail Etiquette (Netiquette)*.  
<http://www.writerswrite.com/journal/dec99/pirillo1.htm>

Purdue University OWL: Online Writing Lab. *Email Etiquette*.  
[http://owl.english.purdue.edu/handouts/pw/p\\_emaillett.html](http://owl.english.purdue.edu/handouts/pw/p_emaillett.html)

University of Maryland Libraries. *Administrative Memo #30*. <http://www.lib.umd.edu/ASD/LPO/AdminMemos/memo30b.html>

Yale University Library. *Email Etiquette*.  
<http://www.library.yale.edu/training/netiquette/netiquette.htm>

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## YU-DEE CHANG TO ADDRESS FINAL INVESTORS GROUP OF THE SEASON

*Frank Boches*  
Planning and Administrative Services

Yu-Dee Chang, a well-known entrepreneur in the Washington, DC area who heads up Chesapeake Investment Services, Inc., and hosts a popular, award-winning radio business program, will be the guest speaker at the monthly Investors Group meeting on Tuesday, May 21, at 12 noon in Room 7121 in McKeldin Library. Faculty, staff, students and the general public are invited to attend.

The May program will be the final gathering of the season for the Group; meetings will resume in the fall.

Chang began his career in the financial industry as a hedging strategy consultant for a Taiwanese import/export firm in 1985. Starting in 1992, he worked as a broker for several Washington, D.C. area firms, leading up to his position as President of his own firm, Chesapeake Investment Services, Inc., headquartered in McLean, VA.

Chesapeake Investment Services, Inc. is a multi-faceted investment services firm fully staffed with brokers, traders, analysts and market technicians. With a unique analytical and strategy-oriented approach, the firm makes available to individual investors as well as institutions a wide array of investment services, which include full service brokerage, discount brokerage, and advisory and management services through various investment vehicles such as stocks, bonds, stock indexes, and financial and commodity futures.

Chang, who also provides educational services to local investors through his popular investment seminars, workshops and classes, is the editor of the "Stocktrac" investment newsletter that is dedicated to short-term swing trading of the stock market. In addition, he is the host of the very popular radio program, "Money Talk," an award-winning weekly financial call-in show broadcast live every Friday in the metropolitan DC area over AM 570. Chang has a Master's Degree in Civil Engineering from the University of Maryland, and a Bachelor's Degree in Civil Engineering from Chung Yuan University in Taiwan. His financial credo is that "one should first invest one's time before investing one's money."



# SPIT TUNES

## Space Planning Implementation Team

Roy Alvarez, Sue Baughman, Mary Dalto, Lori Goetsch, Trudi Hahn, Jacquie O'Keefe, Terry Saylor, Cindy Todd      SPIT reflector: lib-spit@umail.umd.edu

As of May 10<sup>th</sup>:

SPITters proclaim **FRIDAY "Hawaiian Shirt Day."** Please join us by digging your Hawaiian shirt out of the closet and wearing it on Fridays—the more the merrier!

### THE MCKELDIN PROJECT

- o Basement: Old ITD storage has now been emptied to prepare for the new staff lounge.
- o 2<sup>nd</sup> Floor: Group study rooms in progress. There has been some delay due to electrical and HVAC issues. Hopefully, they will be resolved soon.
- o 4<sup>th</sup> Floor: Maps is in the process of moving. A temporary computer lab will be set up in room 4233 until the new lab is open.
- o 5<sup>th</sup> Floor: Still waiting for tile.
- o Painting continues for all areas in the project.

### HORNBAKE PROJECT, 3<sup>RD</sup> FLOOR

- o It's looking good! The sprinkler rough in is continuing. After that, it's on to the tile and carpet prep and installation, which then will allow the shelving to be installed.

### MCKELDIN STACKS and COLLECTION MOVES

- o Roy and the movers have completed the 6<sup>th</sup> floor and are going full guns on the 7<sup>th</sup>. Daily reports will continue to keep the world (or at least the Libraries' staff) up to date. We are more than half way through. After the 7<sup>th</sup> is complete, it will be on to 3 ... but not this week.

### THE LATEST and UP COMING MOVES

- o The first floor occupants are preparing for the massive carpeting project of the floor.

### DEPARTMENTS NOW WORKING ON PLANS

- o Science & Technology Team is preparing for their new space.

Information on all renovation projects and the latest stacks moves can be found on the "Renovations & Moves" Web page at: <http://www.lib.umd.edu/RENOVATION/> or from the "Information for Library Staff" page on the Libraries' Web site.



Stan— inching toward the door—hangs in there for one last SPIT meeting (in proper Friday SPIT attire, of course).

Standing left to right: Cindy, Mary, Trudi, Jacquie (in absentia), Roy, Stan  
Sitting: Lori (in absentia), Terry, Sue (in absentia)

*Photo credit: Loretta Carstens*

# DIVERSITY MATTERS

Would you enjoy helping to plan a diversity event for the Libraries? If so, please consider volunteering to serve on the Library Diversity Event Committee. (*You do not have to be a member of the Diversity Committee to become a member.*)

For more information or to volunteer, please contact:  
**Simin Jahangiri**, x5-9091, sj110@umail.umd.edu or  
**Amrita Kaur**, x5-9062, ak41@umail.umd.edu

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## MAY'S BROWN BAG VIDEO: *DAUGHTERS OF THE DUST*

May's Brown Bag Video will feature excerpts from the 1992 film *Daughters of the Dust*. Written and directed by Julie Dash and produced by American Playhouse, this film chronicles an African-American Gullah family from the Sea Islands off the coast of Georgia as some members prepare to leave their island home for the mainland. Many Gullahs maintained a strong hold on their African traditions and the film examines the role of Gullah women in carrying on and handing down these traditions. **Tom Connors**, who recently screened excerpts from the film to a journalism class, will lead this Brown Bag program.

Please join us on May 14 at noon in room 7121 of McKeldin Library for a look at "Daughters of the Dust".

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## PERSONNEL CHANGES

*Lupe Fernandes*  
Library Personnel and Budget Office

### APPOINTMENTS:

Gaowa Saren	Library Technician I, PT Temporary	Gordon W. Prange Coll.	04-30-2002
Maiko Wei	Library Technician I, PT Temporary	Gordon W. Prange Coll.	04-30-2002



# Kudos

To **Gary Phillips**, Web Services Manager, ITD, for his support of the Sci/Tech Team's AgNIC agricultural biotechnology gateway project. His technical expertise, patience, and good humor have been instrumental to the installation and development of the gateway. He went the "extra mile" to make sure the demonstration of our gateway went smoothly at the recent AgNIC annual meeting. (Literally, he drove over to NAL the morning of the demo to be sure I had the right URL for the demo!)

Submitted by *Alesia McManus*  
Science & Technology Services Team

To **Alla Balannik** for her suggestion to set the faculty/staff due date for chemistry materials (FACS) to coincide with the graduate student due date (GRAD). The length of the loan period for each group has been one semester, but the due dates previously fell on different days. **Jamie Bush** brought Alla's suggestion to **Hans Breitenlohner**, who implemented the change on April 19. As a result, faculty and staff receive a slightly longer loan period for chemistry materials. In addition, tasks are simplified for all circulation staff. No longer is it necessary to either maintain a separate FACS due date stamp or change the variable stamp accordingly when handling renewals.

Submitted by *Sylvia O'Brien*  
White Memorial [Chemistry] Library)

To **Those who provide service at EPSL:**

I just wanted to drop you a line of thanks. I'm a part-time UMUC grad student in computers and, being local, I've used the Engineering library quite a few times. What a great facility and a very helpful staff. Thank you so much; I never would have finished all these papers without you folks.

Submitted by M. Harvey on a feedback form on Friday, April 26, 2002

To **Rauf Ahmad** for the new look he gave the Diversity Committee's Website. Check it out:  
<http://www.lib.umd.edu/STAFF/ALLSTAFF/DIVERSITY>.

Submitted by the Diversity Committee Members

To **Takiyah Richardson** for completing a huge archiving project in the Dean's Office. With file drawers bulging and no space for the current filing, Takiyah patiently went through each individual file and pulled materials dating from 1997 and earlier. She placed the files in Paige boxes provided by **Anne Turkos** in University Archives, labeled the boxes (a total of 36!), assigned a number to each, and created an index of every file and sub file, giving the date span contained within and the box in which the file can be located. It's great to have such a detail oriented, motivated undergraduate student working with us!



Submitted by *Loretta Carstens*  
Dean's Office

## CONGRATULATIONS TO OUR MAY GRADUATES!



**Haelim Allen** (Marylandia and Rare Books)  
MFA

**Kari Baker** (Nonprint Media Services)  
MLS

**Leslie Beard** (Archives and Manuscripts)  
MLS

**Brooke Belott** (Performing Arts Library)  
BA in Dance and English

**Stephanie Boehmer** (NAL Special Collections)  
MLS

**Stuart Cheney** (Performing Arts Library)  
Ph.D., Musicology

**Angela DePalatis** (McKeldin Periodicals)  
BS, Chemistry

**Danielle DuMerer** (Preservation, Brittle Materials  
and Reformatting)  
MLS

**Justina U. Efobi** (End Processing Unit)  
BS, Microbiology

**Rachel Ferrara** (Performing Arts Library)  
BA, Dance and Communications

**Gretchen Hanson** (ITD)  
MLS

**Jennifer Hogue** (NAL Special Collections)  
MLS

**Samantha JorDan** (ITD)  
MLS

**Susan Keller** (Archives and Manuscripts)  
MLS

**Matt Lindstrom** (Nonprint Media Services)  
BA, Education and English

**Emily Maher** (Graphics)  
BA, Studio Art

**Omotayo Majekodunmi** (White Chemistry  
Library)  
BS, Biology and Psychology

**Kara McClurken** (Preservation, Conservation)  
MLS, and MA, History

**Leanne Milner** (Nonprint Media Services)  
BS, Microbiology, Jewish Studies

**Julianna Nunes** (Performing Arts Library)  
Masters in Music (MM) in Opera Performance

**Kelvin Posey** (Catalog Management, Projects  
Unit)  
BA, Communications

**Siddharth Ram** (Management Information  
Systems)  
MA, Information Systems

**Clare Sebok** (Staff Learning and Development  
Office)  
MLS

**Yolande Shelton** (Acquisitions, Business  
Section)  
MLS

**Kimberly Shemer** (Performing Arts Library)  
BA, Dance

**Jennifer Sterling** (Performing Arts Library)  
Ph.D., Music Theory

**Victor Vicente** (Performing Arts Library)  
MA, Ethnomusicology

**Justin Ward** (Nonprint Media Services)  
BS, English, Journalism

**Jennifer Willard** (ITD)  
MLS

**Nedra Wise** (Friends of the Libraries)  
BA, Criminal Justice

# WHAT'S HAPPENING?

**What:** Shared Leadership Workshop (second part)

**When:** Thursday, May 16, 1:30 to 4:30 p.m.

**Where:** McKeldin Special Events Room

(Note that this is the second part of the workshop; you need to have attended the first part, held on May 7, to attend this part. For further information, contact **Sheri Massey** at 4-9235; smassey@wam.umd.edu.)

**What:** Netscape Messenger Training

**When:** Friday, May 17, 10:00 a.m. to 12:00 noon; repeated Friday, May 17, 1:00 to 3:00 p.m.

**Where:** McKeldin 6107

(To sign up for the training, contact **Lisa Wheeler** at 4-0336.)

**What:** Meeting of Library Faculty Assembly (last regular meeting of the year)

**When:** Friday, May 17, 2:00 to 4:00 p.m.

**Where:** McKeldin Special Events Room

(Tentative agenda includes an end-of-the-year report from senators, a budget report from the Dean, and a report from Sally Stokes on her research leave project.

For further information, contact **Doug McElrath**, LFA chair, at 5-9210; dm185@umail.umd.edu.)

**What:** University of Maryland Commencement

**When:** Thursday, May 23, 9:00 a.m (reception to follow at 11:00 on McKeldin Mall)

**Where:** Cole Student Activities Building

(The complete commencement schedule can be seen on the university's Web site: <http://www.maryland.edu>.)

**What:** 2nd Annual May Staff Days

**When:** Wednesday, May 29, 9:00 a.m. to 12:00 noon; repeated Thursday, May 30, 1:00 to 4:00 p.m.

**Where:** McKeldin Special Events Room

(The event will highlight the UM Libraries' work on creating a shared vision for leadership and how we are successfully changing to meet the needs of our diverse user community. To register, send an e-mail message with "STAFF DAYS" in the subject line to [lib-learning@umail.umd.edu](mailto:lib-learning@umail.umd.edu), specifying the day you wish to attend. Register by the end of the business day on Friday, May 24.)

**What:** Learning Curriculum Workshop: "Tapping Creativity: Tools for Problem Solving and Decision-Making"

**When:** Thursday, June 20, 9:00 a.m. to 12:00 noon; repeated Thursday, June 20, 1:00 to 4:00 p.m.

**Where:** McKeldin Special Events Room

(To register for the workshop, send an e-mail message with "Tapping Creativity" in the subject line to [lib-learning@umail.umd.edu](mailto:lib-learning@umail.umd.edu). Register by June 13.)