

June 7, 2001

All,

The Blue Ribbon Committee has developed draft models of the TSD structure to present for discussion at the next All Staff TSD meeting. These models are not finished products. They include some alternatives that we would like to discuss with you before finalizing the structure.

The Committee proposes a 4-step process for reviewing the models:

First, we will devote the entire TSD Staff meeting on June 13th to describing the models and the thinking behind them.

Second, the TSD All Staff meeting will be followed by a series of forums to discuss the models and provide feedback to the BRC.

Third, a revised version of the models will be shared with all library staff for comment. These comments will be considered as the models are finalized.

And finally, the models will be implemented. The implementation will carry with it many details in workflow to be discussed and developed by those who do the work.

As we progress through the implementation, we may find that we need to make some changes and modifications to the overall plan. I would expect to review the new structure and the new workflows after we have had a year's experience.

There are a number of background documents that you should read carefully before discussing the models. The vision of TSD in 2006, the Values and the Organizing Principles are important reading. These are available on the TSD Program Review Web site. The documents will be distributed to TSD staff in paper prior to the June 13th meeting. Please find some time to look them over.

I look forward to meeting with you next week to discuss the proposed plans with you!

***Carlen Ruschoff***  
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