

# Mozilla Firefox



## What is it?

Firefox is a web browser, like Internet Explorer and Netscape. It can be used for all the same purposes as Internet Explorer and Netscape. Staff may wish to switch to Firefox for several reasons, outlined in the email sent by Desktop Services and ITD.

## Cool Tricks

### Pop-up Blocking

In Firefox, pop-up blocking is automatically set to "on". To turn it off, or to turn it back on if it has been turned off by accident, go to the **Tools** menu and select **Options**. Click on the "Web Features" icon. Click on the box next to "Block Popup Windows" to change the settings. A checkmark in that box means that pop-up blocking is on; no checkmark means that pop-up blocking is off. Click OK to accept the settings.

### Tabbed Browsing

Instead of having multiple browser windows open to view different sites at the same time, Firefox allows you to set up separate tabs within the same window. To open a URL on a website in a separate tab, right click on it, and select "Open Link in New Tab".

### Find Within Page Function

To find text within a page, simply hit **Control-F**. This will open the Find function at the bottom of the browser window. Type in the text, and hit Enter to find it in the page.

### Import Internet Explorer or Netscape Bookmarks

Firefox can easily import your existing Internet Explorer and Netscape bookmarks. Go to the **File** menu and select **Import**. Choose the browser type you would like to import from, and click Next. Select which items you'd like to import (generally, whatever they suggest should be fine) and click Next. Firefox will import those items. Click Finish when the import completes. If you would like to import bookmarks from another browser, simply repeat the above instructions.

## For More Information

For more information on Firefox, visit:

- \* Firefox FAQ: <http://www.mozilla.org/support/firefox/faq>
- \* Firefox Mouse Shortcuts: <http://www.mozilla.org/support/firefox/mouse>
- \* Firefox Keyboard Shortcuts: <http://www.mozilla.org/support/firefox/keyboard>