

SPAT Meeting Minutes
11/29/04

Present: Alvarez, L. Brown, M. Brown, Carignan, Cooper, Dalto, Stefany, Williams

Absent: Jackson, Ryan, Novara

Minutes for the previous meeting were approved.

Mary Dalto proposed to schedule the next meeting for 3PM in the TSD Conference Room, on 1/10/05. All agreed with this proposal. Debbie Stefany volunteered to facilitate and Roy Alvarez agreed to take minutes for this upcoming meeting. Future Spring Semester meeting dates and a new rotating schedule for facilitators, etc. will be discussed at the January meeting.

Mary Dalto introduced Maxwell Brown, who will be representing the Performing Arts Library, in Vin Novara's absence.

Dalto then led a discussion of a document, previously distributed to SPAT members, that summarized comments from the branch libraries about facilities-related problems and issues. There was agreement that additional consultation with Sylvia O'Brien about current priorities in the Chemistry Library might be useful since she will be retiring at the end of the spring semester, as this may pertain to a request of long standing to upgrade a reference and circulation desk in that branch library. SPAT members agreed that this document should be put on the 1/10/05 meeting agenda for additional discussion.

SPAT then discussed the EPSL stack situation. There was consensus that SPAT should engage EPSL staff on this issue right after the EPSL stacks manager position is filled.

Future space projects and SPAT-ups were discussed. These included work related to the Information Commons initiative, reconfiguration of space due to the revamped Digital Library program, changes in Bindery Preparation, storage space adjacent to 6103, future use of the 4th floor in Hornbake Library, and quiet study spaces in McKeldin.

Winter projects were discussed briefly--the Government Documents service desk (which should be in position by the beginning of the Spring Semester), and the shift of books in the Architecture Library (folios to the main floor; regulars to the stack area upstairs).

At this point SPAT adjourned this meeting, concluding a very productive year of work.

L. Brown
Notetaker