

**SPAT Minutes**  
**May 24, 2004**

*Facilitator:* Judy Dillon  
*Notetaker:* Lori Goetsch  
*Guest:* Tanner Wray

Minutes from the previous meeting were approved.

SPAT welcomed Tanner and provided him with a brief overview of the history and purpose of the team.

*Summer HVAC Planning:*

Dean Lowry has taken action on assuring that all libraries are exempted from the 78 degree temperature policy for the summer. Yvonne applauded the activism of branch librarians in regarding to humidity problems that are surfacing and described various conditions and actions being taken. Bill Lull, consultant on the Hornbake HVAC situation, is visiting on 5/26/04. There are concerns about the high cost of the solutions he proposes to remedy Hornbake's problems. SPAT endorsed a recommendation that Preservation request approval to purchase additional dehumidifiers.

*Pending Topics for LEC:*

Mary distributed a draft list of facilities projects for possible summer attention. Estimates are still needed for some projects. Mary will work on fleshing out cost details with a target of presenting the list to LEC on June 8.

*Hornbake Phase V:*

Lauren informed the team that Facilities Council approved supplemental funding for Hornbake fourth floor renovation but deferred the ground floor NPMS classroom/theatre. This decision means that temporary additional storage will be available, so Hornbake ground floor storage recommendations need to be revisited.

*Summer meetings:*

The next meeting is June 7. SPAT will follow the meeting with a retirement get-together for Judy Dillon at Franklin's. Bring calendars to this meeting to decide on meeting times for the rest of the summer.

*SPAT-ups:*

Jane will bring a proposal to LEC to fund security packages (e.g., panic buttons, motion detectors) for branch libraries that are not yet equipped.

Tanner asked if defibrillators are available in any of the libraries. Jane will take this topic and a recommendation for CPR training to the Safety and Security Committee.

This was Lori's last SPAT meeting—boo! hoo!