Architecture Library Task Force
Meeting Minutes – Draft
October 7, 2014

Present: Brian Kelly [ARCH FACULTY]; Powell Draper [ARCH FACULTY]; Valerie Sherry [ARCH STUDENT]; Austin Raimond [ARCH STUDENT]; Don Linebaugh [HISP FACULTY]; Christine Henry [HISP STUDENT]; Hiro Iseki [URSP FACULTY]; David Do [URSP STUDENT]; Ross Rabinovitch [RDEV STUDENT]; Gary White [LIBRARIES]; Yelena Luckert [LIBRARIES]; Cindy Frank [LIBRARIES]

Absent: Margaret McFarland [RDEV FACULTY]; Daniel Mack [LIBRARIES]; Maria Beltran [PHD STUDENT]

Agenda Review
1. Proposed Charette Dates
2. Any program reports about Library feedback
3. Library Assessment report discussion

1. Proposed Charette Dates:
Brian Kelly proposed Friday November 14, daytime, with actual hours to be determined. This was the date that fits most schedules. HISP students and faculty have an out of town conference but agreed on the date, with intention of sharing observations in writing, and getting some representation.

2. Various program reports:
Hiro Iseki (URSP) reported that his faculty like the idea of the kiosks with specific books and journals to support URSP courses and research.
Val Sherry (ARCH) reported that she and Austin are still interviewing students
Ross Rabinovitch (RDEV) has had conversations with RDEV students; same sentiments overall – access to spaces to study and access to the resources of the library are the top priorities.

   Technology issues - Large format printing takes place in the DOC. Smaller scanning and printing happens in the library, because it is cheaper than the DOC.
   Question – Should the Library maintain the Scanning services?

   Services needs still outstanding: Training the TA’s on research skills.
Training adjunct professors on Library resources and research skills.

   Spaces - A variety of spaces are needed.
Collaboration space, space as sanctuary, space as an asset for all programs, adaptable space

   Other Observations by the group:
• Architecture Thesis and other graduate students are asking for swipe access to the library after hours.
• Look at professional School Libraries as a model (Law Library for example)
• Use of the kiosk in studio actually cuts down on traffic into and out of the Library.
• Items can be sent from McKeldin quickly and easily
• Suggest prototype uses that could happen in the Library space
• Limit the hours of staff and keep the resources (collections) here
• What is the perception of the library versus what actually happens here

**Action items:**
• There will be a lecture series by Skype in the Library the first week of November. This is an architecture student initiated event.
• Cindy is trying to secure furniture to turn a now vacant office into a group study/seminar room.

Next meeting October 21, 12:15pm.
Establish goals for charette.