Architecture Library Task Force
Meeting Minutes – Draft
November 18, 2014

Present: Don Linebaugh [HISP FACULTY]; Margaret McFarland [RDEV FACULTY]; Hiro Iseki [URSP FACULTY]; Yelena Luckert [LIBRARIES]; Gary White [LIBRARIES]; Valerie Sherry [ARCH STUDENT]; Austin Raimond [ARCH STUDENT]; Ross Rabinovitch [RDEV STUDENT]; Cindy Frank [LIBRARIES]; Powell Draper [ARCH FACULTY]; Christine Henry [HISP STUDENT]; David Do [URSP STUDENT]; Brian Kelly [ARCH FACULTY]

Impressions of the Charrette
• Discussion around the table about impressions – student body really cares; everyone was involved; afternoon revealed that there are separate thoughts about the ‘Traditional Library’ and spaces and activities that need to happen around the School.
• Across the teams there was a sense that there needs to be more spaces for all the students in the programs offered here; need for quiet study spaces; need for group study spaces.
• It was an enjoyable process, valuable, very positive.

Other Observations
• There is a danger in the assumption that you don’t need to go to McKeldin or other branches and that you can get all the information you need right here.
• There needs to be a robust connection to other collections on campus.
• Need to discuss the role of the librarian.
• Be aware of what's always been done; take advantage of resources that are nearby; but what else is available on campus; how do we rethink and diversify?
• Pay attention to the Culture of the School.

Next steps
• Evaluate which ideas got the most votes, which ideas are actually feasible, which ideas represent Big Vision proposals, and what might work long term and short term.
• The precinct Captains will be asked to summarize for the Task Force the proposals that they presented to the assembly at the end of the charrette. Val and Cindy will develop a template for the captains to fill out, email them with a one week turnaround time for feedback. Cindy is collecting pictures of the schemes for a Flickr page so that precinct captains can review.
• A subset of the task force – Cindy, Val, Christine and anyone else who is interested will review the precinct captain summaries to organize for review by the rest of the task force at the next meeting.
• Simultaneously, Gary and Yelena will make some preliminary budget assessments based on some schemes from the Library’s point of view.
Develop a report that would include information about the schemes, and analysis of various solutions by the end of January, for assessment by the Dean of Libraries.

Review of Budget by Gary White
Prior to the meeting, Gary shared updated budget information via email, for the task force to use going forward.
Staff positions and Labor and Assistance remain the biggest costs, so awareness of staff needs in the proposals that came out of the charrette will be an issue. As a public university we are obligated to have some hours open to the public, if the branch is to remain here.

Next meeting December 2, 2014 11:30 AM, Room 1117.