

## Collection Development Policy Statement for Criminology and Criminal Justice

**Subject Specialist responsible:** Celina McDonald, (301) 405-3643, cnichol5@umd.edu

### I. Purpose

The purpose of the Criminology and Criminal Justice collection is to support the information, research, and teaching needs of the [University of Maryland's Department of Criminology and Criminal Justice](#). Established in 1969, the Department's mission is to:

*"be a leader in our field and the principal organizational asset of the University of Maryland for the interests and activities of the University, its faculty, and students in the general areas of crime, delinquency, prevention, juvenile/criminal justice, and terrorism."*<sup>1</sup>

The Department of Criminology and Criminal Justice is the #1 criminal justice graduate program in the country according to the *US News and World Report*. Students can earn the following degrees: Bachelor of Arts, Master of Arts (M.A.), Master of Arts and Doctor of Jurisprudence (M.A./J.D.), and Doctor of Philosophy (Ph.D.).

<b>STUDENT LEVEL</b>	<b>FALL 2012</b>	<b>FALL 2013</b>	<b>FALL 2014</b>	<b>FALL 2015</b>	<b>FALL 2016</b>	<b>FALL 2017</b>
<b>UNDERGRADUATE</b>	790	806	821	847	842	821
<b>GRADUATE STUDENT</b>	89	96	91	108	99	61
<b>TOTAL</b>	879	902	912	955	941	882

*Table 1. BSOS-Criminology & Criminal Justice Undergraduate and Graduate Student Enrollment 2012-2017.*

In Fall 2017, 821 undergraduate students and 61 graduate students were enrolled in the program. The honor society for the CCJS department is Alpha Phi Sigma. The same term, there were 14 tenured/tenure track faculty, 32 non-tenured/non-tenure track faculty, 29 graduate assistants, and 7 exempt staff. The Department offers of 83 courses for undergraduate and graduate students. The program's learning outcomes are:

- Students will demonstrate understanding of the three pillars of our criminal justice system - courts, policing, and corrections
- Students will demonstrate understanding of the major theories that are used to explain criminal behavior
- Students will demonstrate competency in the ability to read, interpret, and synthesize (in writing) important research related to criminological theory and the criminal justice system
- Students will demonstrate understanding of the research methods used in the study of criminology and criminal justice
- Students will demonstrate competency in apply quantitative skills to criminological concepts

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<sup>1</sup> The University of Maryland's Department of Criminology and Criminal Justice's website <http://www.ccjs.umd.edu/content/mission-statement>. Retrieved May 22, 2015.

The Department of Criminology and Criminal Justice has an undergraduate degree program at the [Universities of Shady Grove](#), and graduate degree programs in collaboration with [Nanjing Normal University of China](#) (Nanjing, China) and [People's Police Academy](#) (Hanoi, Vietnam) to offer Professional Master's degree programs. The department is also affiliated with the following centers and organizations:

- Center for the Study of Business Ethics
- Regulations, and Crime (C-BERC)
- Center for Substance Abuse Research (CESAR)
- Maryland State Commission on Criminal Sentencing Policy
- National Consortium for the Study of Terrorism and Responses to Terrorism

**Coordination and Cooperative Information:** To ensure users have comprehensive access to information, the CCJS subject specialist works with institutional, regional, and national partners. Users directly feel the impact of these agreements when they borrow materials by using interlibrary loan and UBorrow.

**Library Partners:** Criminology and criminal justice is an interdisciplinary field. The following subject areas have been identified as related fields based on the Department of Criminology and Criminal Justice's curriculum and research:

- Computer Science
- Education
- Family Science
- Geographic Information Science (GIS)
- Government Documents
- Government and Politics
- Law
- Psychology
- Public Policy
- Social Work
- Sociology
- Women's Studies

The Criminology and Criminal Justice subject specialist consults other subject specialists to make collections' decisions.

**External Partners:** The University of Maryland Libraries' national and regional partnerships make it possible for users to borrow materials from other institutions using interlibrary loan. The University of Maryland Libraries also has reciprocal borrowing agreements, which grants users access and in-person borrowing privileges with participating institutions. Key partners include the [University System of Maryland and Affiliated Institutions \(USMAI\)](#), [Big Ten Academic Alliance \(BTAA\)](#), [Chesapeake Information and Research Library Alliance \(CIRLA\)](#), and [Center for Research Libraries](#).

**Diversity:** The Criminology and Criminal Justice collection is comprised of materials and resources that mirror and support the intellectual pursuits of a community comprised of individuals of all ages from a multiplicity of racial and ethnic backgrounds, economic and educational levels, and physical and mental abilities. The Criminology and Criminal Justice collection is an inclusive collection designed to provide equitable access to all expressions of ideas on a variety of political, economic, religious, social, minority and sexual issues through which any and all sides of a question, cause or movement may be explored. For more information, see Collection Development Diversity Statement - <https://www.lib.umd.edu/collections/policies/collection-development-diversity-statement>.

## II. Summary of Collection Scope at Current Collecting Levels

Materials acquired and retained in this collection support the curricular and research needs of doctoral students and faculty. The Criminology and Criminal Justice collection's print materials are primarily housed in McKeldin Library, but may also be housed at the Libraries' off-site storage facility. Content is evaluated on the following criteria: authority, comprehensiveness, validity, language, date of publication, and geographical areas.

### III. Developing the Criminology and Criminal Justice Collection

1. Language(s): English language materials constitute the majority of the Criminology and Criminal Justice collection. Major works covering the subject in other languages may be selected, but translations will be preferred over non-English materials.
2. Geographical areas: The major focus of items in the collection is Criminology and Criminal Justice in the United States; however curricular and research interests are not geographically restricted. Therefore materials about Criminology and Criminal Justice in other parts of the world may be selected.
3. Chronological periods/Imprint dates: Selection focus on current, up-to-date information published in last two years. Exceptions may be made to purchase replacement copies for lost materials, faculty members' requests, or books highly recommended in a review source.
4. Materials selected
  1. Included materials: The following formats or types of materials are collected for this collection: books, periodicals, newspapers, databases, microforms, maps, pamphlets, posters, audio/visual materials, software, datasets, or other materials.
  2. Excluded materials: The following formats or types of materials are not collected for this collection: textbooks, dissertations, pamphlets, children's/juvenile literature, reprints, exam-preparation books, and self-published work. Materials from predatory publishers will also be excluded from this collection (See [Beall's List](#) to learn more about predatory publishing and publishers).
  3. Levels of Collection Intensity: Materials for this collection are collected at a research level or comprehensive level. The collection will be comprised of an extensive collection of general and specialized materials in a variety of formats.<sup>2</sup>

### IV. Additional Collection Information

The Criminology and Criminal Justice collection adheres to the University of Maryland Libraries' policies for duplication, gifts, deselection and preservation available at <http://www.lib.umd.edu/collections/collection-development-policy>.

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<sup>2</sup> Biblarz, Dora, Marie-Joelle Tarin, Jim Vickery, and Trix Bakker. *Guidelines for a collection development policy using the Conspectus model*. International Federation of Library Associations and Institutions, Section on Acquisition and Collection Development, 2001.

1. **Duplication:** The library will purchase and retain one (1) copy of a publication. Duplicate copies in other formats will not be collected. Print copies will be withdrawn from the collection when there is an e-version that provides an “equivalent information-gathering experience”.<sup>3</sup>
2. **Gifts:** Gift items are added to the Criminology and Criminal Justice collection in accordance with the [University of Maryland Libraries Gifts-In-Kind Policy](#). Materials should supplement the existing collection, be in good condition, and be of scholarly interest. The subject specialist for Criminology and Criminal Justice is ultimately responsible for deciding whether or not a gift is added to the collection.
3. **Deselection/Withdrawal:** The relevance of materials in the Criminology and Criminal Justice collection can and will change over time. Periodic weeding of the collection is done to identify items which no longer fit the criteria for inclusion in the collection.
4. **Preservation:** The subject specialist will work with the Preservation unit at the University of Maryland Libraries when individual titles are brought to their attention that need rebinding, repair or replacement.

**Implementation and Revision Schedule:** This policy has been reviewed by the Collection Development Council ([lib-cdc@umd.edu](mailto:lib-cdc@umd.edu)) and is considered effective on the date indicated below. It will be reexamined regularly by the subject specialist and will be revised as needed to reflect new collection needs and identify new areas of study, as well as those areas that may be excluded.

**Date:** 5/21/2015, CM Reviewed: 8/31/18

CDC 9/25/18

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<sup>3</sup> (Biblarz, Tarin, Vickery, & Bakker, 2001)