Collection Development Policy Statement for the School of Information Studies

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I. Purpose

The College of Information Studies (iSchool) was founded in 1965 and has several programs: The Master of Library Science (MLS), Master in Information Management (MIM), and Master of Science in Human-Computer Interaction. Additionally, the College offer a program for dual master’s degrees in History/Library Science (HiLS) get an MLS and MA in History. Last, and interdisciplinary PhD program. The iSchool is a wide-ranging community of students and faculty members. The school also houses several inter-disciplinary research centers, for example, Human-Computer Interaction, Information Policy and Research Center (iPAC) studies, Cloud Computing Center and The Center for Advanced Study of Communities and Information (CASIC). These centers study a wide array of interest from information technologies, how policy and technology support fair information access to cloud computing and cloud architectures. The collection development policy has to serve the populations both faculty and students who are utilizing the centers or seeking one of the degree grating programs. The mission of the COE is to, “The iSchool engages in collaborative, interdisciplinary, and innovative research; teaching and service. We educate information professionals and scholars; and we create knowledge, systems and processes to promote the management and use of information” (iSchool’s webpage, 2015).

Coordination and Cooperative Information: The units and subject areas that overlap with the collections in history, computer science and special collections, political science and international studies. The iSchool has a dual degree in History, the MIM programs and centers concentrate on computer software, policy, internationals, legal issues, and the students who are focusing on archives are interested in special collections. For the librarians working in the shared subject areas, we meet and have discussions about what databases and print materials our populations’ share, if we need to weed and/or how we can, if needed, share cost.

Diversity: The collections include databases, print and electronic reference materials, books and eBooks, a children/juvenile studies collections. The subject specialist, in consultation with faculty, students and subject librarians, collect materials in whatever format constituents need/request. Our Database Finder allows our diverse population to locate and request any additional information they want. Our collection so far includes materials from around the world and from many different perspectives. Our collection reflects our community, it includes materials from individuals from different races, classes, genders, religions, sexual orientations and from various regions of the world.

II. Summary of Collection Scope at Current Collecting Levels

The collection is mainly housed in McKeldin Library and off-site storage. There is further support of this collection by USMAI and CIC.

III. Developing the iSchool Collection

1. Language(s): The focus of this collection is English language material.
2. **Geographical areas**: The collection includes some international works but mainly the collect materials from inside the United States.

3. **Chronological periods/Imprint dates**: This collection has to stay current due to the disciplines and populations we serve. However, there may be a need to reprints/duplicates of classical/canonical texts, this is at the discretion of the subject liaison.

4. **Materials selected**
   1. **Included materials**: This collection is made up of books, eBooks, periodicals (print and electronic) databases, microforms, audio/visual materials, software and datasets. Reference materials are collected both print/electronic formats.
   2. **Excluded materials**: This collection is open to collecting most items, we will excluded textbooks.

**IV. Additional Collection Information**


1. **Duplication**: This collection does not normally have duplication; however, in some instants there may need to purchase reprint and/or another version of materials. However, when there is a need to purchase duplicate materials we do it in e-versions and/or replace print copies with eversion while deselecting the print.

2. **Gifts**: Gift items added to the iSchool collection are done so in conjunction with the *University of Maryland Libraries Gifts-In-Kind Policy*, particularly so that they “supplement existing collections in support of the University's teaching and research programs as well as to provide the University Libraries with special materials in which there is a scholarly interest” ([http://www.lib.umd.edu/collections/gifts/for-donors](http://www.lib.umd.edu/collections/gifts/for-donors)). The subject specialist for the iSchool collection is ultimately responsible for deciding whether or not a gift is added to the collection.

3. **Deselection/Withdrawal**: The relevance of materials in the iSchool collection can and will change over time. Periodic weeding of the collection is done to identify items which no longer fit the criteria for inclusion in the collection.

4. **Preservation**: The subject specialist will work with the Preservation unit at the University of Maryland Libraries when individual titles are brought to their attention that need rebinding, repair or replacement.

**Implementation and Revision Schedule**: This policy has been reviewed by the Collection Development Council ([lib-cdc@umd.edu](mailto:lib-cdc@umd.edu)) and is considered effective on the date indicated below. It will be reexamined regularly by the subject specialist and will be revised as needed to reflect new collection needs and identify new areas of study, as well as those areas that may be excluded.

**Date**: February 22, 2015, TAW. Rev. 7/28/16.  
**CDC**: 8/30/16.