POSITION DESCRIPTION
GRADUATE ASSISTANT AT THE ENGINEERING AND PHYSICAL SCIENCES LIBRARY

The University of Maryland Libraries' Engineering and Physical Sciences Library is looking to hire a Graduate Assistant (GA) for a 2 year appointment.

Environment: EPSL consists of four librarians, four library technicians, and 10-12 student assistants. EPSL librarians provide reference, instruction, and collection management services to the schools and departments within the School of Computer, Mathematical and Natural Sciences, the A. James Clark School of Engineering, the School of Public Health, and the College of Agriculture and Natural Resources. EPSL librarians also participate in the Libraries’ virtual reference, and instruction program. For more information, visit EPSL web page at http://www.lib.umd.edu/epsl.

Duties and Responsibilities:

- Under the supervision and guidance of one or more EPSL librarians, serves as library co-liaison to specified academic department/s, which involves, but is not limited to, developing and managing print and electronic collections, promoting services available through the Libraries, supporting information literacy efforts and faculty research, and creating digital content using emerging technologies.
- Provides science and engineering reference service in person, through instant messaging, virtual reference, by phone, and by email.
- Provides science and engineering instruction in the use of library resources.
- Participates in the activities of EPSL.
- Participates in the activities of the Libraries’ Science-Technology Collaborative.

Education Requirements:

- Enrollment in a Master’s or Ph.D. program at University of Maryland iSchool, or other subject related programs in colleges and departments that EPSL serves (listed above).
- Advanced degree in related subject area preferred, but not required.

Qualifications (Knowledge, skills and abilities):

- Knowledge of science, technology, or engineering subjects is a plus.
- Excellent oral and written communication skills.
- Experience with or aptitude for library reference, instructional services, and collection development and management.
- Understanding of current and emerging trends in the assigned disciplines.
- Familiarity with electronic resources and information technologies.
- Experience with or aptitude for working effectively and creatively with library staff and patrons.
- Familiarity with the Libraries’ information resources, services and collections.
- Innovative thinking.